

**SECRET**

DIR-8552

12 MAY 1967

MEMORANDUM FOR: Executive Director-Comptroller  
Deputy Director for Intelligence  
Deputy Director for Plans  
Deputy Director for Science & Technology  
Deputy Director for Support

THROUGH: Members, Training Selection Board

SUBJECT: Nominations for Senior Officer Schools, 1968-69

1. Nominations of CIA representatives to attend the 1968-69 sessions of the Senior Defense Colleges, the Senior Seminar in Foreign Policy, and the Advanced Management Program at Harvard University will be considered by the Training Selection Board in August 1967, and candidates and alternates will then be recommended to the Deputy Director of Central Intelligence for final approval. In order to allow members of the Board ample time for an extensive screening of all candidates, please forward your nominations to my office by close of business 14 July 1967. An early nomination date for the Imperial Defence College necessitates earlier Board action; therefore, your nominations for this School will be due by close of business 15 June 1967.

2. Since quotas are filled on an Agency-wide basis, you may nominate as many candidates as you wish for each School. In listing nominations for each School, please rank your candidates in preferential order. If you nominate the same individual for more than one School, it will be helpful if you indicate your order of preference of Schools for that individual.

3. Six copies of a career plan and current biographic profile for each candidate should accompany your nominations. The plan should provide information pertaining to the assignment planned for each nominee upon completion of the course proposed for him and should also indicate how the recommended training will make the individual a more effective employee of the Agency.

4. If you have any questions concerning the Senior Officer Schools, please call [redacted], office of the Executive Secretary, Training Selection Board, extension 2193.

/s/  
John Richardson

John Richardson  
Chairman  
Training Selection Board

cc: Senior Training Officers

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